

COVID-19 Site Access Protocol for Contractors – August 1, 2021

This document is an update to the COVID-19 Site Access Protocol for Contractors that was issued March 24, 2021 to reflect changing health authority guidance with respect to workers who are fully vaccinated (received the 2nd of a two dose COVID-19 vaccine more than 14 days ago, or a 1 dose COVID-19 vaccine more than 14 days ago, approved by Health Canada for workers in Canada or the Centers for Disease Control and Prevention for US workers) *.

Contract workers who voluntarily disclose and provide verification of their vaccination status to a Capital Power Representative will not be required to follow the COVID-19 protocols outlined in Section 2 below. Capital Power will not keep any record of the names or vaccine status for contract workers.

Workers will NOT be asked to disclose their COVID-19 vaccination status. Receiving a COVID-19 vaccination is not a condition of access to a Capital Power location, nor is providing proof of vaccination status anything other than voluntary. Contract workers who choose not to do so will be considered as not fully vaccinated for the purposes of these protocols.

Capital Power reserves the right to conduct COVID-19 asymptomatic screening at its discretion.

Section 1 - Protocols Remaining in Place – Regardless of Vaccination Status

All workers are required to adhere to the following protocols, regardless of their vaccination status:

1. Maintain appropriate handwashing and personal hygiene.
 - For the protection of everyone including cleaning staff, workers are responsible for cleaning and disinfecting their work area.
 - High touch areas (e.g. keyboard, mouse, phone, and chair) must be cleaned at the end of every shift.
 - If common or shared equipment is used (e.g. fridges, coffee machines, photocopiers, etc.) they should be cleaned with disinfectant wipes before and after usage.
 - A paper towel should be used as a barrier when using handles or other such touch points.
2. Stay at home when you are sick.
3. Alert your supervisor and a Capital Power Representative if COVID-19 symptoms develop while on a Capital Power site.
4. Follow the Contractor Return to Work Protocols as directed by Capital Power.

Section 2 - Protocols for Workers Who Are Not Fully Vaccinated

In addition to the above protocols, workers who are not fully vaccinated must adhere to the following;

1. Upon Arrival to the site:
 - For the first time on site or following an absence of 14 or more consecutive days, workers must complete a COVID-19 Fit-for-Duty Questionnaire to gain access to the site. If access is not granted, a Capital Power representative will inform workers of the protocol to be followed to gain access.
2. Masks Usage, Physical Distancing & Close Contact:
 - Physical Distancing
 - Physical distancing (2 meters/6 feet) must be maintained whenever possible

- General Mask Usage (Barrier Masks)
 - Masks are to be worn inside buildings where other workers are physically present at all Capital Power offices and generating facilities with the following exceptions:
 - When working in an enclosed office, or a workspace with at least 2 metres of separation from another workspace, or when a barrier is in place between workspaces
 - When eating. To minimize the amount of non-essential worker interaction, workers who have an option to eat at their workstation must do so.
 - Where wearing a mask creates a safety risk as determined by Owner
 - Acceptable barrier masks include:
 - 3 layered non-medical ASTM Level 1 disposable masks,
 - 3 layered reusable cloth masks (two layers made of a tightly woven fabric, with the middle layer consisting of a filter-type fabric).
 - KN/N95 respirators without exhalation valve.
 - Contractor shall provide to Owner documentation that Worker barrier masks meet these requirements upon request
 - All other masks, including balaclavas, ski masks, gaiters, or buffs are not acceptable face coverings on Capital Power sites

- Close Contact - Working Within 2 meters (6 feet)
 - Where workers must be within 2 meters/6 feet of each other (including outdoors) for a cumulative total of 15 minutes or more over a 24-hour period the following masks are to be used unless otherwise agreed to by Owner:
 - N95/K95, or
 - Half or full-face respirators with appropriate filters (such as P100 filter)

****Note**** *Because the half-face or full-face respirator has an exhalation valve, these masks are only acceptable for use if all workers within 2 meters are wearing a KN/N95 or half or full-face respirator with appropriate filter. A barrier mask is not acceptable protection in this circumstance*

Section 3 - Protocols for Workers Who Are Fully Vaccinated

1. Workers who have been verified as fully vaccinated will be provided a Capital Power branded sticker for them to voluntarily place on an article of visible PPE (for example their hard hat).
 - Workers who choose to do so will not be required to follow the protocols described in Section 2.
 - Stickered PPE is for personal use only and cannot be shared with other workers.
 - Workers who choose not to place this sticker on their PPE will be considered as not fully vaccinated and will be subject to the protocols outlined in Section 2.

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* Fully Vaccinated means 2 weeks following either a second dose of, a combination of, AstraZeneca, Pfizer or Moderna COVID-19 Vaccine or a single dose of Johnson & Johnson COVID-19 Vaccine.