

COVID-19 Site Access Protocol for Contractors – March 24, 2021

This document outlines the COVID-19 mitigation protocols and requirements that must be followed by all persons while at a Capital Power Worksite, in addition to a continued emphasis of good hygiene (i.e., use of hand sanitizer and frequent hand washing).

Capital Power also reserves the right to conduct COVID-19 asymptomatic screening at its discretion.

1. Upon Arrival to the site:

- For the first time on site or following an absence of 14 or more consecutive days, workers must complete a COVID-19 Fit-for-Duty Questionnaire to gain access to the site. If access is not granted, a Capital Power representative will inform workers of the protocol to be followed to gain access.
- If access is granted, a Capital Power representative will take the workers' temperatures daily when entering the site gate. Workers with an elevated or high temperature (greater than 37.5 degrees Celsius/99.5 degrees Fahrenheit) will not be allowed on site.
- If requested Contractors must participate in the COVID-19 asymptomatic screening at applicable Worksites.

2. Masks Usage, Physical Distancing & Close Contact:

- Physical Distancing
 - Physical distancing (2 meters/6 feet) must be maintained whenever possible.
 - Use of phone calls, video calls, email and text should all be used instead of face-to-face discussions, even if masks are worn.
- General Mask Usage (Barrier Masks)
 - Masks are to be worn inside buildings where other workers are physically present at all Capital Power offices and generating facilities with the following exceptions:
 - When working in an enclosed office, or a workspace with at least 2 metres of separation from another workspace, or when a barrier is in place between workspaces
 - When eating. To minimize the amount of non-essential worker interaction, workers who have an option to eat at their workstation must do so.
 - Where wearing a mask creates a safety risk as determined by Owner
 - Acceptable barrier masks include:
 - 3 layered non-medical ASTM Level 1 disposable masks,
 - 3 layered reusable cloth masks (two layers made of a tightly woven fabric, with the middle layer consisting of a filter-type fabric).
 - KN/N95 respirators without exhalation valve.
 - Contractor shall provide to Owner documentation that Worker barrier masks meet these requirements upon request

- All other masks, including balaclavas, ski masks, gaiters, or buffs are not acceptable face coverings on Capital Power sites
- Close Contact - Working Within 2 meters (6 feet)
 - Where workers must be within 2 meters/6 feet of each other (including outdoors) for a cumulative total of 15 minutes or more over a 24-hour period the following masks are to be used unless otherwise agreed to by Owner:
 - N95/K95, or
 - Half or full-face respirators with appropriate filters (such as P100 filter)

****Note**** *Because the half-face or full-face respirator has an exhalation valve, these masks are only acceptable for use if all workers within 2 meters are wearing a KN/N95 or half or full-face respirator with appropriate filter. A barrier mask is not acceptable protection in this circumstance*

3. Cleaning

- For the protection of everyone including cleaning staff, workers are responsible for cleaning and disinfecting their work area.
 - High touch areas (e.g. keyboard, mouse, phone, and chair) must be cleaned at the end of every shift.
- If common or shared equipment is used (e.g. fridges, coffee machines, photocopiers, etc.) they should be cleaned with disinfectant wipes before and after usage.
 - A paper towel should be used as a barrier when using handles or other such touch points.



Brendan Kusiek

VP, Supply Chain Management
Capital Power



Gerard Merkosky

VP, Health, Safety and Environment
Capital Power